

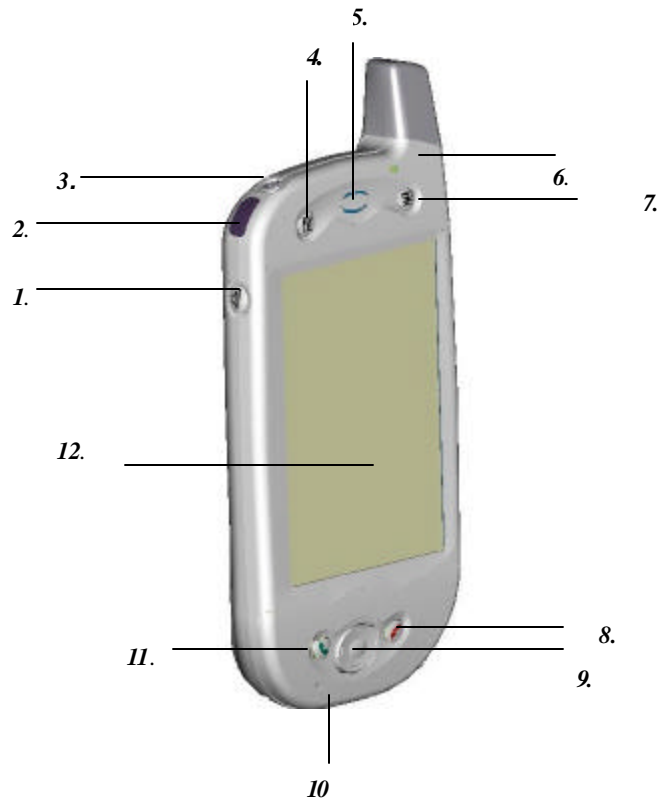
Pocket PC Phone Quick Start Guide



Read this guide before operating your Pocket PC Phone.

Feature Maps

Front Panel Components



- 1 **Volume.** Press to adjust the volume of your device.
- 2 **Infrared port.** Enables you to exchange file(s) or data with other devices without cables/ wires.
- 3 **Power Button.** Press to turn on/off your pocket PC
Backlight. Press and hold to turn the back light on/off.
- 4 **Contacts.** Press for quick access to your Contacts.
- 5 **Speaker.** Listen to audio media or a phone call from here.
- 6 **Notification LED :**
 - a) Flashing Green (Every 3 seconds) – GSM network Signal.
 - b) Flashing Green (Every second) – Notification Alarm Reminder.
 - c) Steady Red – Battery empty.
 - d) Flashing Red – Low battery.
 - e) Steady Amber – Battery charging.
 - f) Steady Green – Fully charged.
- 7 **Calendar.** Press to quickly access the Calendar.
- 8 **End.** Press to end a call.
Phone On/off. Press and hold to turn on/off your device's phone.
- 9 **Navigation Pad:**

Allows you to move up/ down and left/ right through any of the drop down menus or program instructions; select by pressing in the center.

Left: When in the Dialer screen, press once to access the Speed Dial feature.

Right: When in the Dialer screen, press once to access the Call Log feature.

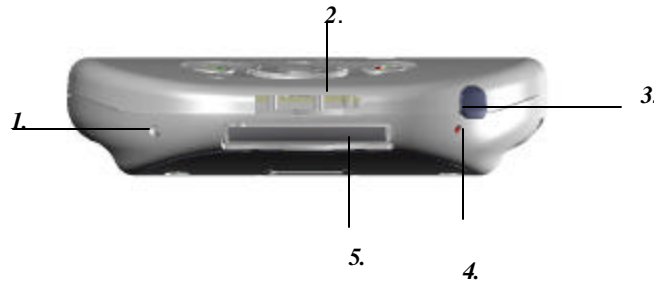
- 10 **Microphone.** Speak here when receiving/ making a phone call or voice recording.
- 11 Press to take an incoming call.
Press to dial a number.
Speakerphone. Press and hold for speakerphone mode.
- 12 **Touch Screen.** For handwriting, drawing or to make a selection with the stylus.

Back Panel Components



- 1. **SIM card door.** Open the rubber door to insert the SIM card.
- 2. **Stylus slot and stylus.** The antenna has a neatly hidden slot for housing the stylus.
- 3. **To secure external battery.** The optional extended battery should be fastened here. (see the section, *Attaching the Extended Battery*)
- 4. **External battery connector cover.** Remove this to uncover the connection between your device and the optional extended battery.
- 5. **Main battery unit** The main battery is housed permanently inside the device – It should only be changed through an authorized sales center.
- 6. **External battery clip.** Before screwing the extended battery into position please secure the clip on the bottom into this hole.

Bottom Edge Components



- 1 **Soft Reset.** Press into the hole with the end of your stylus to reset your device.
- 2 **Sync connector.** Use this connector when synchronizing/ transmitting data or recharging.
- 3 **Earphone Jack.** Allows you to listen to audio media or use the phone hands-free kit.
- 4 **Battery on/ off switch.** Press into the hole with the end of the top -half of your stylus to return the device to factory settings.
 Battery off will wipe all the data from your device.
- 5 **MMC and SD card slot.** Insert either MMC or SD cards in this slot.

Setting Up Your Device

Follow the steps outlined below in order. If you want to utilize your device's wireless data and/or voice capabilities, go to **Step 1** ; if you only plan to use the PDA features jump to **Step 2**.

Notice: You can start using your device's wireless voice and/or data capabilities at anytime in the future by going through **Step 1**.

1. Insert the SIM card

- ◆ Remove the stylus.



- ◆ Turn over your device and open the SIM door with the stylus.



- ◆ Slide the SIM card into the slot until it clicks into place.



2. Removing the SIM card



Make sure you have saved any data in open programs: opening the SIM door will turn your device off.

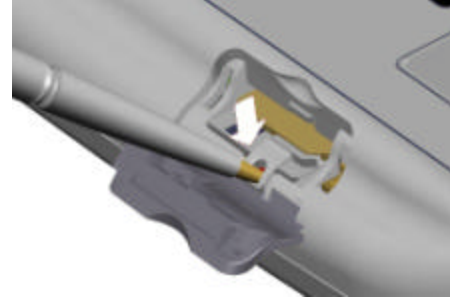
- ◆ Remove the stylus.




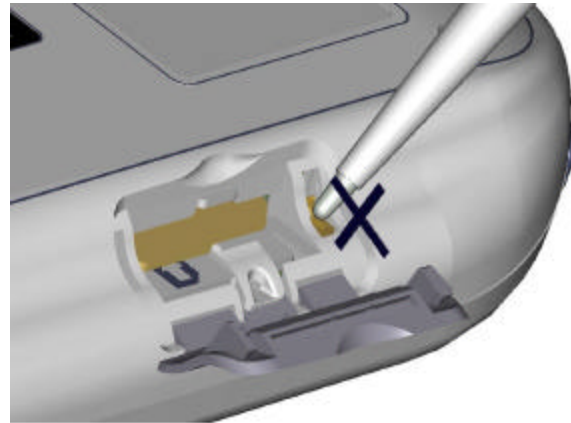
- ◆ Turn over your device and open the SIM door with the stylus.



Press the point of your stylus into the hole until the SIM card springs out; then use your fingers to finish removing.

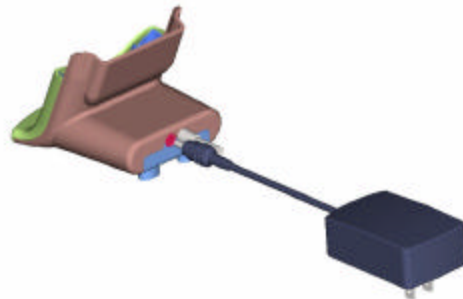


 Please pay particular attention to the stylus positions in the picture above related to removing the SIM card and the picture to the right. Do not put the stylus in the hole in the picture to the right, it will permanently damage your device.

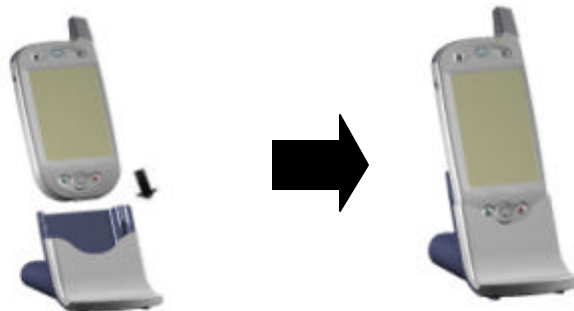


3. Charge the Battery

- ◆ Insert the AC adapter into the back of the cradle, and then plug into the mains.



- ◆ Dock your Pocket PC in its cradle and **fully charge** for 3 hours. A steady amber LED indicates charging; solid green fully charged. To turn your device on, see "*fig.1, No.3*".



Notice: Check that the SIM door is closed before charging your pocket PC and/or switching on.

4. Follow the Setup Wizard

- ◆ When the **Welcome Wizard Screen** appears, tap with your stylus.




- ◆ The wizard's onscreen instructions will lead you through the rest of the setup process.
- ◆ Follow the instructions on screen, you may see the screen for ready to operate.

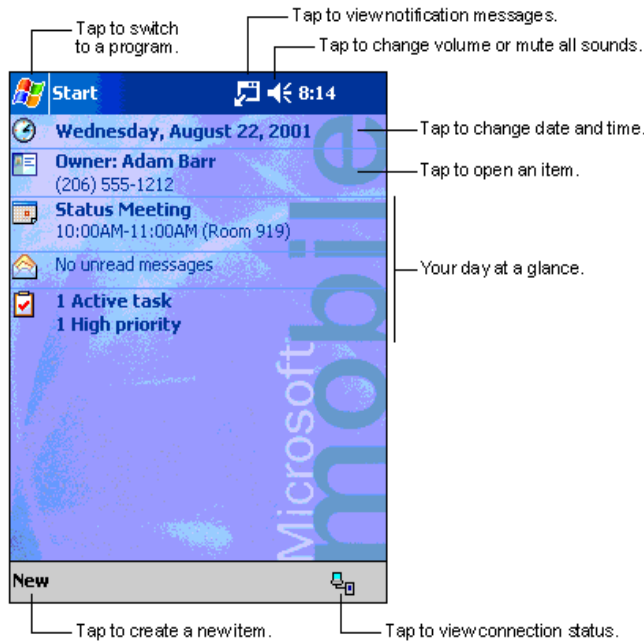


Device Basics











Today Screen

When you turn on your device for the first time each day (or after 4 hours of inactivity), you'll see the Today screen.


You can also display it by tapping  and then **Today**. On the Today screen, you can see at glance important information for the day.



Following are some of the status icons you may see.

Status Icon	Meaning
	Turns all sounds on and off
	Main battery low
	Main battery very low
	Connection is active
	Synchronization is beginning or ending
	Synchronization is occurring
	Notification that one or more instant messages were received
	Notification that one or more e-mail/SMS messages were received
	Shows the connection to your mobile phone service provider is on and the strength of the signal
	Indicates your phone is switched off.

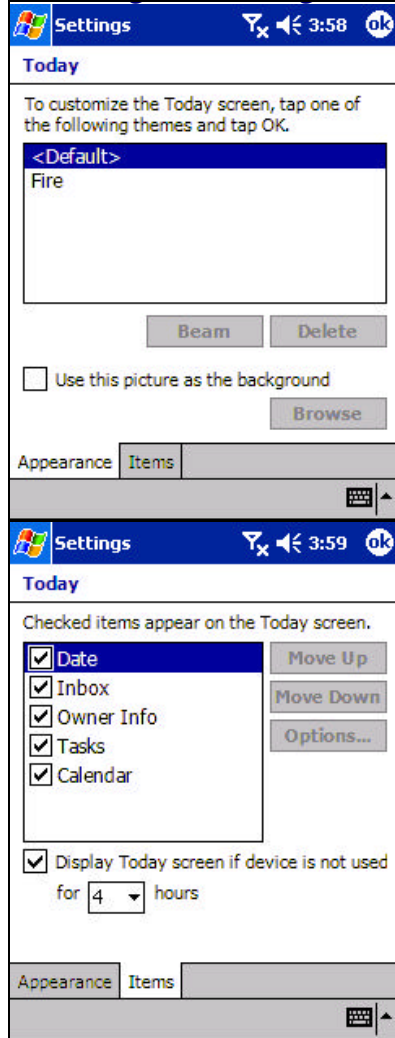


If more notification icons need to be displayed than there is room to display them, the Notification icon, , will display. Tap the icon to view all notification icons.

Customizing the Today Screen

You can customize the Today screen in the following ways: change the background picture, select the information you want displayed and in what order, and further customize to show future appointments.

To change the background:



1. Tap **Start, Settings, Personal** and then **Today**.
2. On the Appearance tab, select the desired theme for the background. To use your own background, select **Use this picture as the background** and tap **Browse** to locate the desired file.
3. Choose a folder and type and then tap find.
4. Tap the picture you want to use and then tap OK.

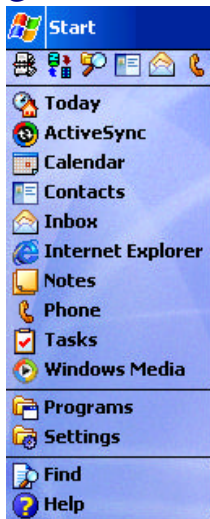
To customize the information you want displayed:

1. Tap **Start, Settings, Personal** and then **Today**.
2. On the Items tab:
 - Uncheck a box to remove its information.
 - Select an item and tap **Move Up** or **Move Down** to change its position.
 - Choose to select or deselect **Display Today screen if device is not used for**, and then select a number of hours from the box below.

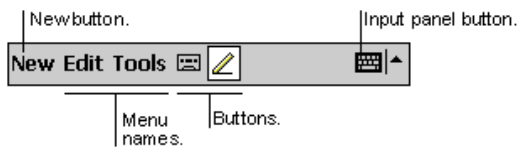
To customize Tasks or Calendar:

1. Select **Tasks** or **Calendar**, and then **Options** to further customize.

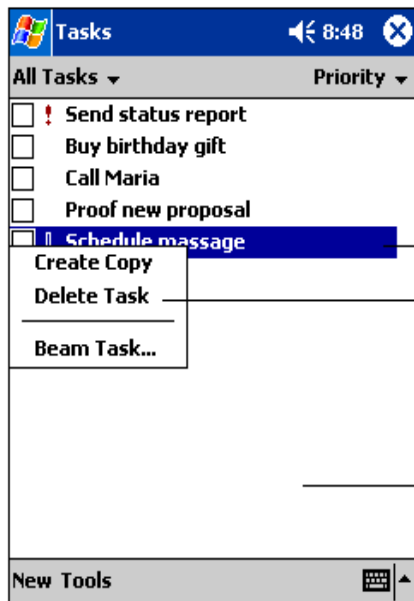
Navigation Bar and Command Bar



- The navigation bar is located at the top of the screen. It displays the active program and current time, and allows you to switch to programs and close screens.
- Use the command bar at the bottom of the screen to perform tasks in programs. The command bar includes menu names, buttons, and the Input Panel button. To create a new item in the current program, tap **New**. To see the name of a button, tap and hold the stylus on the button. Drag the stylus off the button so that the command is not carried out.



Pop up Menus



With pop up menus, you can quickly choose an action for an item. For example, you can use the pop up menu in the contact list to quickly delete a contact, make a copy of a contact, or send an e-mail message to a contact. The actions in the pop up menu vary from program to program. To access a pop up menu, tap and hold the stylus on the item name that you want to perform the action on. When the menu appears, lift the stylus, and tap the action you want to perform. Or tap anywhere outside the menu to close the menu without performing an action.

- Tap and hold to display the pop-up menu.
- Lift the stylus and tap the action you want.
- Tap outside the menu to close it without performing an action.

Reset the Pocket PC Phone and Clear Memory

You can perform a soft reset or a full reset— a soft reset restarts your device and a full reset switches the battery off. The result of a soft reset is that some data may be lost in programs that are open, however, the result of cutting power is to wipe all the data and new programs you have added, and return the device to factory setting – i.e. it will only have the software that was present when you bought it. On this basis, it is important not to think about a full reset as you would restarting, shutting down or even switching off improperly your desktop, but rather like a complete crash requiring you having to wipe your OS. It cannot be stressed enough the importance of backing up data to a SD card or your computer so in the event you have to perform a full reset your data will not be lost.

To perform a soft reset:

If your Pocket PC Phone responds slowly stops responding or freezes, try soft resetting it. A soft reset causes the Pocket PC Phone to restart and re-adjust memory allocation. Unsaved data in open windows may be lost.

- Use the stylus to press and hold the Reset button for about two seconds. (For details on finding soft reset, see, “Chapter 2, Bottom Edge Features.”)

To perform a full reset:



Clearing memory deletes all data and restores the Pocket PC Phone to its default settings. Programs installed at the factory remain, while data you have created and programs you have installed are erased.



1. Unscrew the stylus and use the smaller point of the top-half.

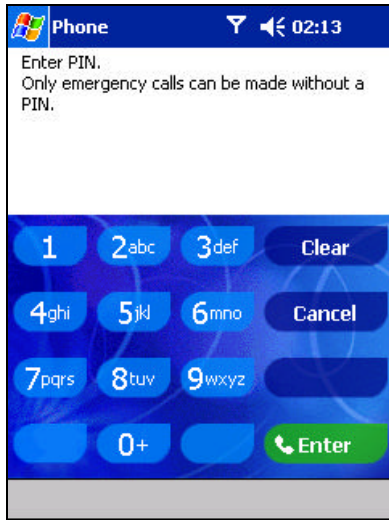



2. Press the battery switch once to turn it off, and then once more to turn it back on.

Using The Phone

The Dialer Interface

1. Once you have completed the setup process above, your device will automatically try to switch on your phone – and, if successful you will be asked to enter the PIN provided by your mobile service provider.

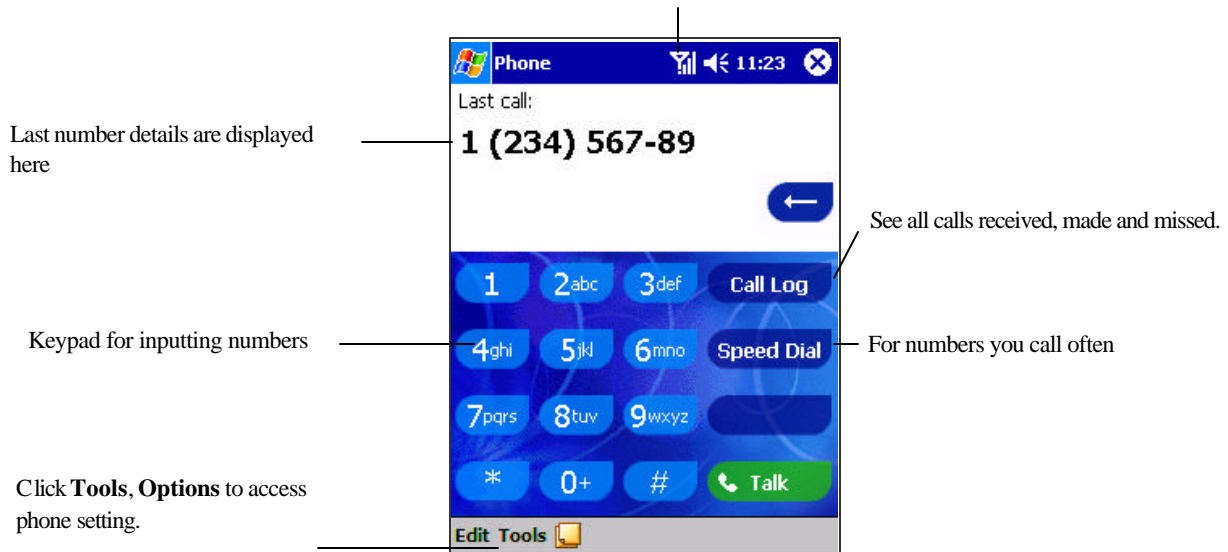


1. Enter the preset PIN from your mobile phone service provider (please contact your mobile service provider).
2. Tap 






⚠ *If your PIN is entered incorrectly three times, then SIM card will be blocked. If it happens, you can unblock it with the PIN Unlocking Key from your mobile phone service provider.*



2. The screen below shows your PC Phone dialer interface.

This icon indicates a call is being made and the strength of the signal.

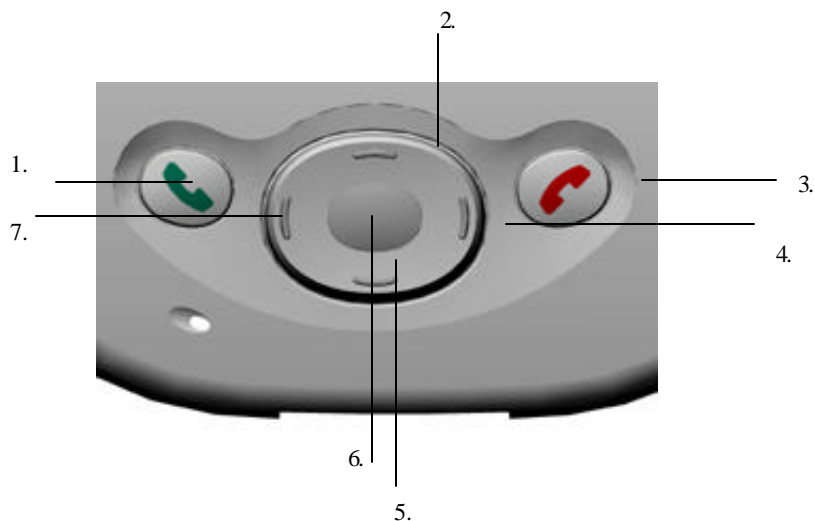


The icons listed below may be seen in the top bar of the screen:

-  - Phone off or out of network service, **tap this icon to turn on the phone.**
-  - In network service, **tap this icon to turn off the phone.**
-  - Call Missed, **tap this icon to view the call(s) you missed.**
-  - Unread E-mail or SMS, **tap the icon to view unread SMS or E-mail.**
-  - Connecting in progress, **the icon will disappear when you are connected.**

The icon  indicates that you are connected to the network of your mobile phone operator – Thereafter a full strength signal is indicated by  and as the strength of the signal diminishes so will the number of vertical bars in the icon, with no bars indicating no signal.

The Navigation Pad and Dialing





1. **Take Call** – Press to take an incoming call.
Dialer Screen – Press to activate the dialer screen.
Speakerphone – Press and hold to turn on or off the speakerphone.
Dial – Press to dial a number.
2. **Scroll Up** – Press to scroll up through a list.
3. **End Call** – Press to end a call.
Phone Signal – Press and hold to turn on and off your phone.
4. **Call Log** – After launching the dialer screen, press to enter the Call Log feature.
5. **Scroll Down** – Press to scroll down through a list.
6. **Center** – Press to select.
7. **Speed Dial** – After launching the dialer screen, press to enter the Speed Dial feature.


Turning The Phone On and Off

As indicated above your Pocket PC will turn on your phone when you insert a SIM card, however, you can choose to turn off your phone and just use the Pocket PC features at anytime – and then turn it back on when you want.

To turn off the phone:

Press and hold the  button until  appears in the navigation bar.

To turn on the phone:

Press and hold  until  appears in the top toolbar.

Network Selection (GSM 900/1900 Devices Only)

When using a GSM 900/1900 device in the USA the 1900 band needs to be selected manually. In the Tools/Options screen tap the Band tab sheet and select the appropriate band of operation, 1900 for the USA and 900 for elsewhere.

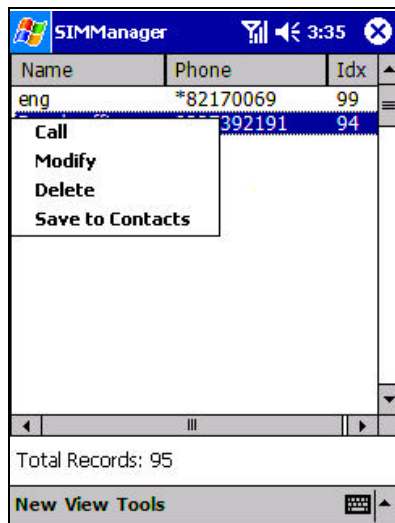
Transferring and Organizing Contacts

Before you make any calls you may want to transfer contacts to your device and organize them so that they are easy to access – Your device is designed to allow you to make a call in five different ways, and to transfer contact details between dialing features - as well as your device's memory, the SIM card and a desktop computer.

Transferring Contacts From SIM:

If you previously used your SIM with another device, or your mobile service provider transferred your old SIM contact details to your new SIM, it is recommended that you transfer the numbers to Microsoft Contacts:

- Microsoft Contacts has a much more sophisticated system for organizing and finding contact details than the SIM program, SIM Manager.
- Through Microsoft Contacts you can create a more detailed record, send SMS, email, synchronize with your desktop and transfer to Speed Dial.
- With Microsoft Contacts you can backup your contacts in the event you lost either your device or your SIM.



1. Tap **Start, Programs, SIM Manager** (wait for SIM contents to load), then, **Either**:

Tap **Tools, Select All**, and then **Save to Contacts**.

Or:

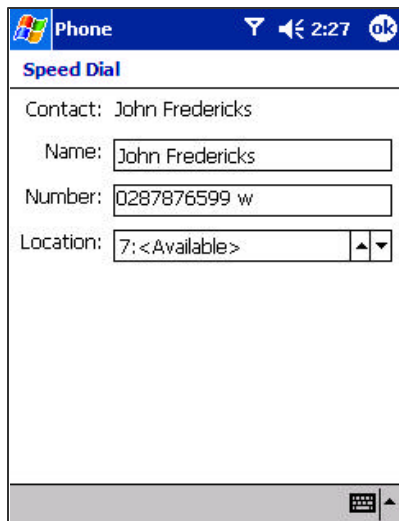
Press and hold the center of the navigation pad – or tap and hold a contact from the list - and then select **Save to Contacts** from the pop up menu.


Transferring Contacts from Your Desktop


If you previously backed up contact details to your desktop, you will want to perform a synchronization to transfer those contacts to your Pocket PC Phone. For more information on synchronizing with your computer, see the User Manual, “Chapter 7: Microsoft ActiveSync”.

Organizing Your Contacts

You can transfer up to 99 of your most commonly dialed numbers to the Speed Dial feature, which allows you to access and dial these numbers quickly and easily.






1. Press  then either the left side of the navigation pad or **Speed Dial**, and **New**.
2. Find the contact you want to add, and then press the navigation pad center.
3. When the contact name and number appears in the screen – as left - select an available location using the arrow keys.

 By default the **Location** function will give tell you the next available position in the **Speed Dial** list. If you want to put a number in a position that is already occupied, the new number will replace that number already there.

Making a Call

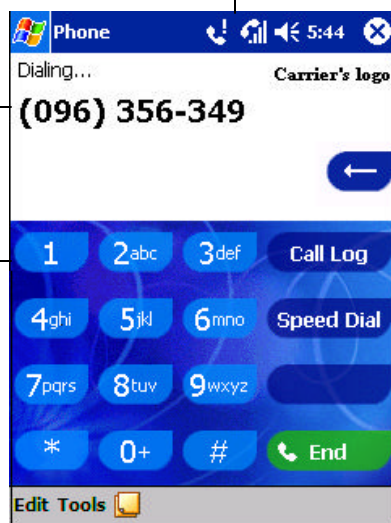
With your Pocket PC Phone, you can make a call from the **Dialer**, **Speed Dial**, **Call Log**, **Contacts** and **SIM Manager**. You can also send SMS from the Dialer screen.

To make a call from the Dialer:

1. Press  to bring up the dialer screen.
2. Tap the number into the keypad and then tap  or press  button.

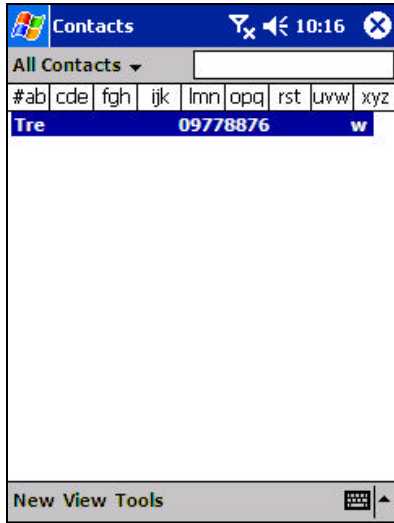
The number will appear here

Tap the number here you wish to dial here.






The signal icon will change when you are making a call.

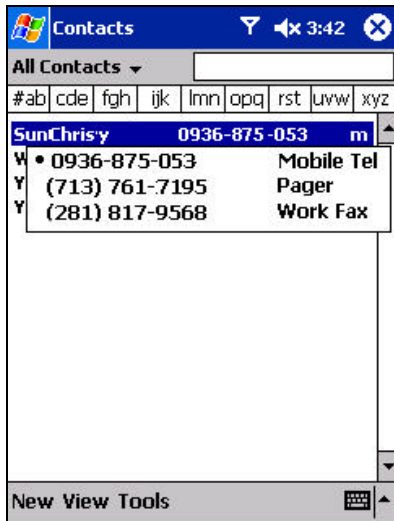
To make a call from Contacts:



You can make a call from Contacts in the following way:

1. Press the Microsoft Contacts Button, find the contact and then tap  twice – once to send to the dialer screen and once to call.

 The pop up menu and  button will by default display **Call Work Tel**. However, you can customize so that the mobile number or email is displayed instead:



Either:

1. Select a contact in the contacts list and then press left or right on the navigation pad – the number on the screen will change.

Or:

1. In the contacts list tap the “w” in the right column next to the number you want to customize. A pop-up menu will display the phone numbers and email addresses for this contact with a dot next to the priority number.
2. In the pop-up menu select a priority – If you selected mobile number, “m” should now be in the right column next to the contact.

To make a call from Speed Dial (A):



Speed dial is a list you can create of often-dialed numbers. Information on adding a number to Speed Dial is detailed later in this chapter.


By memorizing the position in the Speed Dial list of a number, you can dial the number by entering its position number. For example:

In the picture on the left John Fredericks is at position 4. To dial his number simply tap and hold 4 on the dialer keypad; if the number holds a position of 10 or more tap the first number, and then tap and hold the second to dial.

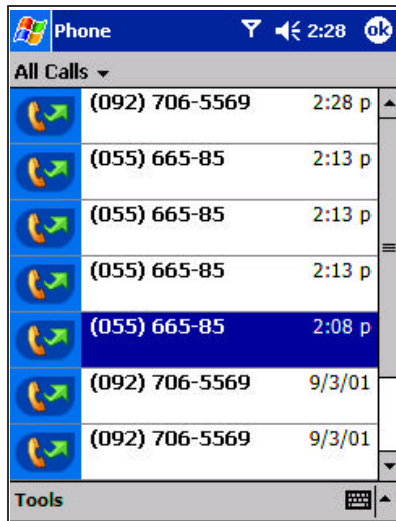
To make a call from Speed Dial (B):



Alternatively, if you don't remember the position of a number in the Speed Dial list use the method below:

1. Go to **Phone**, press once the left side of navigation pad, or tap **Speed Dial**.
2. In Speed Dial use the navigation pad to find the number you want to dial, and then press .

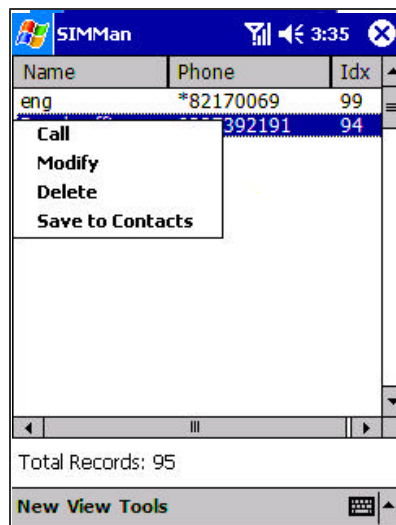
To make a call from the Call Log:



1. Go to **Phone**, press the right -side of the navigation pad or tap **Call Log**.
2. Find the call details by first selecting the category it is filed under. For example, if it is in **All calls** select **All calls** from the drop down menu in the top-left corner.
3. Use the navigation pad to find the number and then tap or the icon to the left of the number you wish to call.

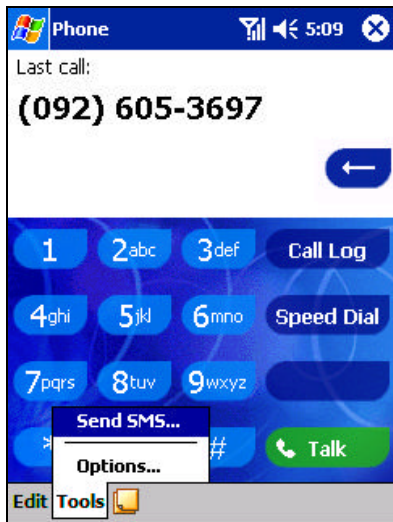
Icon is for incoming calls; icon is for outgoing calls and icon is for missed calls.

To make a call from SIM Manager:

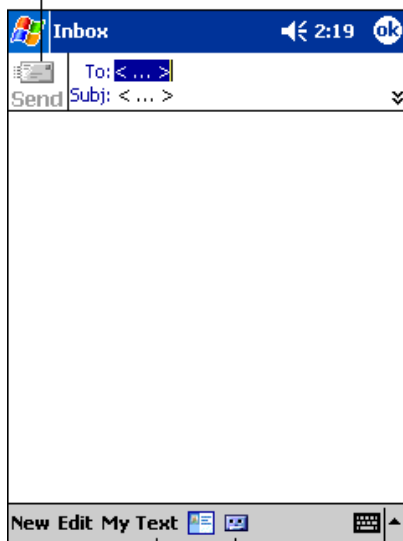


1. Tap , **Programs**, and then tap **SIM Manager** – wait for your SIM card contents to load.
2. Tap and hold the name or phone number of the person you wish to call, and then select **Call** from the pop-up menu.

To send SMS in phone dialer:



Tap to send the message.



Tap to show or hide the complete header.

Tap to show/hide the recording toolbar.

Tap to display the Address Book.

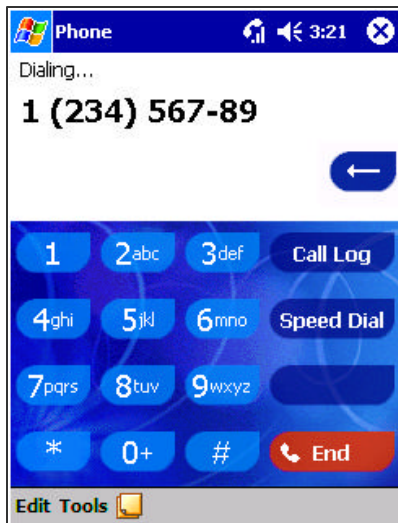
Tap to insert common messages.



1. Tap **Tools**, and then **Send SMS**.
2. The screen below will appear.
3. Tap **New**.
4. In the **To** field, enter either **e-mail address** or **SMS number** of one or more recipients, separating them with a semicolon, or select a name from the contact list by tapping the **Address Book** button. All e-mail addresses entered in the e-mail fields in Contacts appear in the Address Book.
5. Compose your message. To enter preset or frequently used messages, tap **My Text** and select a message.
6. Tap **Send** when you've finished the message. If you are working offline, the message is moved to the Outbox folder and will be sent the next time you connect.



1. Whether you want to send or read **E-mail** or a **SMS**, you can swap it by tap **Services** then choose what service you want.
2. If you are sending an SMS message and want to know if it was received, tap **Edit, Options**, and select **Request SMS text message delivery notification** before sending the message.

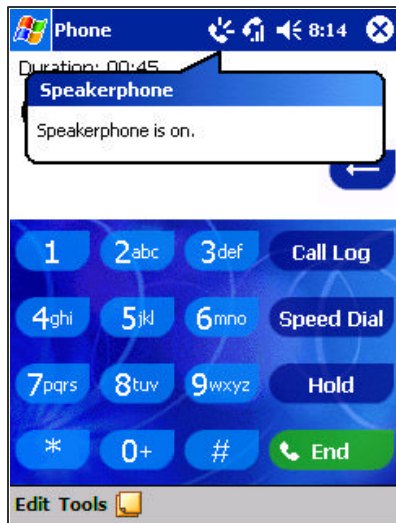
Ending a Call







- Once an incoming or outgoing call is proceeding, you can press  or tap  to end the call.

Enabling the Speakerphone Mode

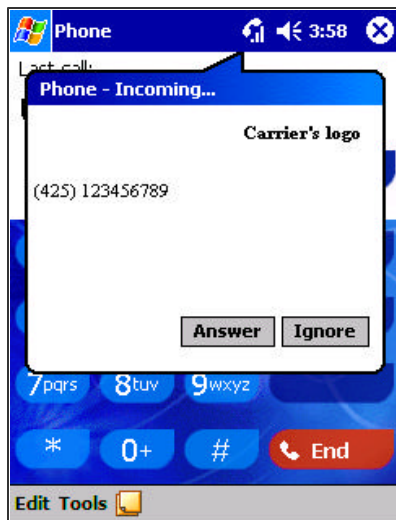
Your device has a speakerphone allowing you to talk hands-free and/or let other people to listen to the caller.






1. Wait until the phone is ringing.
2. Hold down the  until the speakerphone comes on and the icon  appears in the top toolbar.
3. To turn off the speakerphone hold the  again.

 Do not leave the phone in speakerphone mode and hold it on your ear; the sound will damage your ear.

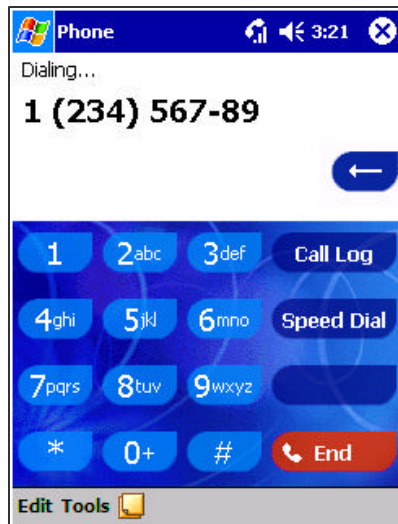
Answering or Rejecting a Call





- Tap **Answer**, or press  on your device.
- Tap **Ignore** or press  to reject the call.

 If you reject a call the busy tone will be sent out.

Ending a Call

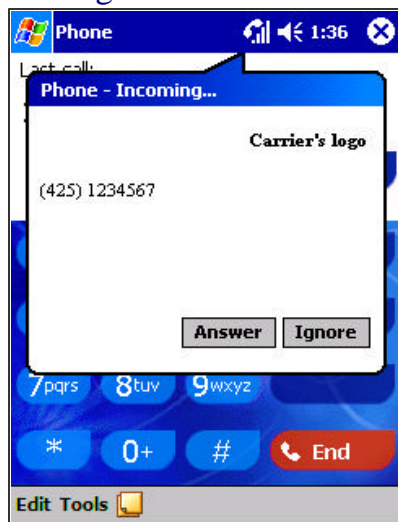



- Once an incoming or outgoing call is proceeding, you can press  or tap  to end the call.

Managing More Than One Call

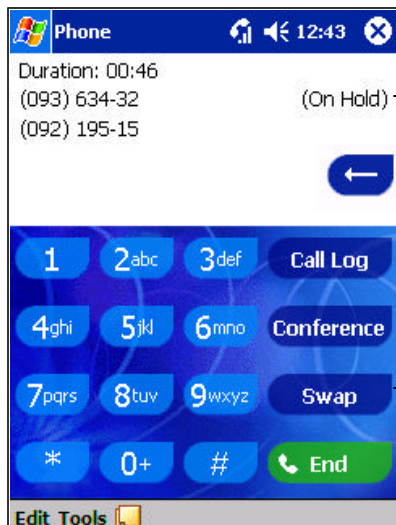
Your device will notify you when you have another caller and you have the choice of rejecting or accepting incoming call. If you accept you can then choose to swap between this caller and the original or set up a conference call between all 3 parties. You can, of course, also initiate the situation above – with conference calling you can create a conversation between up to 6 people.

Putting a Call on hold :



1. If another person is trying to call you when you are talking on the phone the screen to the left will pop out.
2. Tap **Answer** to take the 2nd call and put the 1st on hold.
3. To end the 2nd call and go back to the 1st, tap **End** .

To swap between calls:

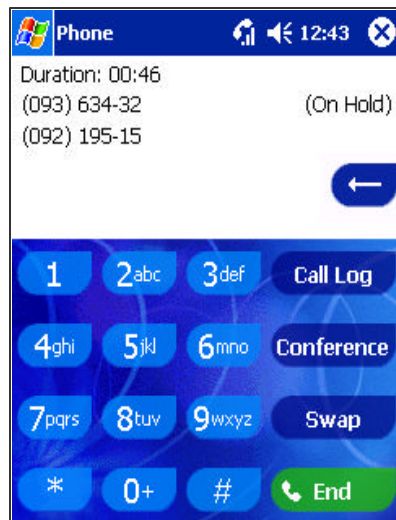


Indicates which number is on hold

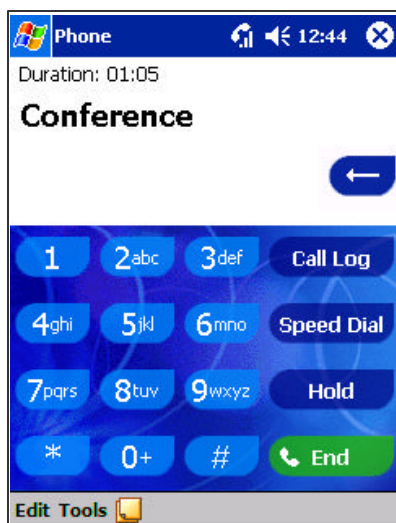
You can choose to swap backwards and forwards between 2 callers by pressing **Swap**.

To change to the other caller tap here

To set up conference calling:



1. Either put a call on hold, dial a 2nd number and wait for it to be picked up. Or, accept a 2nd incoming call when you already have one in progress.
2. In the screen that appears tap **Conference**.

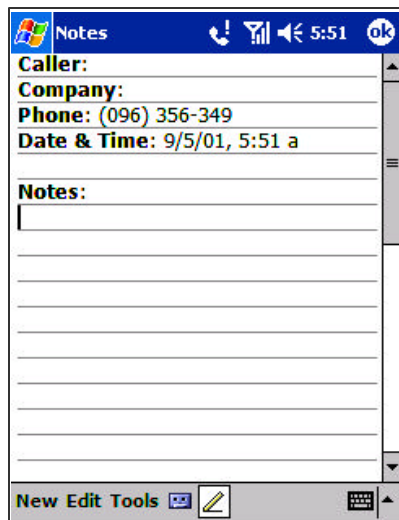





3. If the conference connection is successful the screen will appear like left.
4. To add additional people to your conference call tap **Hold**, key in the number, and then **Resume** to return and continue.

Making a Note

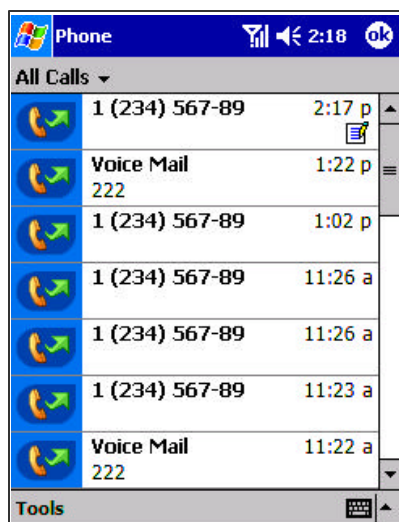
Regardless of whether you call from the **Dialer**, **Contacts**, **Call Log**, **Speed Dial** or **SIM Manager**, you can take a note during a call. After you have finished the note it will be saved as an attachment to your call in one of the Call Log folders.



To make a note:




1. After you have entered a number and tapped  or , tap the  icon situated at the bottom of the screen.
2. Use any of the input methods to record your note and then tap **OK**. You can finish your note during or after the call.

To view a note:



1. Press the right-side of the navigation pad or tap , tap and hold the call, and then from the pop up menu tap **view note**. (The icon  indicates a note).
2. Or, go to **Notes**, and then tap the name of the file from the list.

 If you decide to create a contact for this caller – see “Adding and Transferring Contacts information” – the call and file names will be amended to the name of the new contact; the file will be unaffected.

Important: For more information on advanced features and customizing your phone, see the User Manual, “Chapter 4: Your Phone”.

Getting Connected

You can use your device to exchange information with other mobile devices as well as your PC, a network, or the Internet. You have the following connection options:

- Use the infrared (IR) port on your device to send and receive files between two devices.
- Connect to your mobile Internet service provider (ISP). Once connected, you can send and receive e-mail messages by using Inbox and view Web or WAP pages by using Microsoft® Pocket Internet Explorer. The

communication software for creating a wireless ISP connection is already installed on your device. Your service provider will provide software needed to install other services, such as paging and fax services.

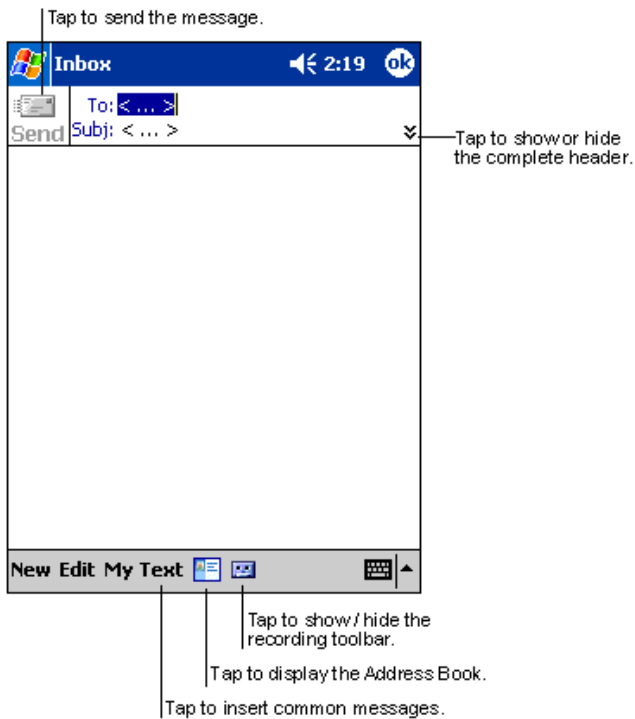
- Connect to the network at your company or organization where you work. Once connected, you can send and receive e-mail messages by using Inbox, view Web or WAP pages by using Pocket Internet Explorer, and synchronize with your PC.
- Connect to the virtual private network (VPN) at the company or organization where you work. Once connected, the added security of a VPN means that you can access the full resources of your company's network. For example, you can use File Explorer to access the files of computers on that network.

For information on creating a connection to the Internet or your company's network see the accompanying *Settings Guide*.

Using Inbox

- You can send and receive e-mail messages by connecting to an e-mail server wirelessly. You'll need to set up a remote connection to a network or an ISP, and a connection to your e-mail server. (For information on creating a connection to the Internet or your company's network see the accompanying *Settings Guide*).
- You can also use inbox to send short messages.

Creating an email:



1. Tap **New**.
2. In the **To** field, enter either **e-mail address** of one or more recipients, separating them with a semicolon, or select a name from the contact list by tapping the **Address Book** button. All e-mail addresses entered in the e-mail fields in Contacts appear in the Address Book.
3. Compose your message. To enter preset or frequently used messages, tap **My Text** and select a message.
4. Tap **Send** when you've finished the message. If you are working offline, the message is moved to the Outbox folder and will be sent the next time you connect.

Using Pocket Internet Explorer

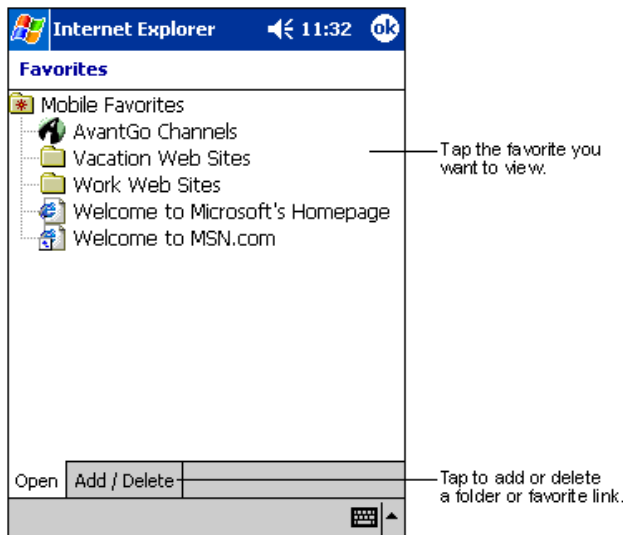
To switch to Pocket Internet Explorer:



- Tap  and then *Internet Explorer*.

You can use Pocket Internet Explorer to browse mobile favorites and channels that have been downloaded to your device without connecting to the Internet. You can also connect to the Internet through an ISP or a network connection and browse the Web/ WAP page(s).

To view mobile favorites and channels:



1. Tap the Favorites button to display your list of favorites.
2. Tap the page you want to view.
3. You'll see the page that was downloaded the last time you synchronized with your PC. If the page is not on your device, the favorite will be dimmed. You will need to synchronize with your PC again to download the page to your device, or connect to the Internet to view the page.

To browse the Internet:

1. Set up a connection to your ISP or corporate network using **Connections**, as described in *Settings Guide*.
2. To connect and start browsing, do one of the following:
 - Tap the Favorites button, and then tap the favorite you want to view.
 - Tap **View** and then **Address Bar**. In the address bar that appears at the top of the screen, enter the Web address you want to visit and then tap **Go**. Tap the arrow to choose from previously entered addresses.



To add a favorite link while using the device, go to the page you want to add, tap and hold on the page, and tap **Add to Favorites**.

Finding Information

This Quick Setup Guide will get you up and running, but much more information is available.

RESOURCE	LOCATION
Printed Documents	
Wallaby User Manual	Wallaby Package
Product Registration	Wallaby Package
Electronic Files	
Online Help	Wallaby
Windows CE Services Help	Your Desktop Computer (Install from the <i>Desktop Software for Microsoft Windows CE</i> CD-ROM.)
Online Sites	
Customer Home Page	http://customer.com/
Microsoft Palm-size PC Home Page	http://www.microsoft.com/windowsce/

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